



50 River Street Hiawasse, Georgia 30546

2021 Alcohol License Application

- Instructions:
- Please Complete this form completely.*
 - Make check payable to "City of Hiawasse" for the amount shown below.
 - Place return both completed forms & payment to address above*

TYPE OF LICENSES & FEES (Select One Below): ☐ New Application ☐ Renewal

- | | |
|--|------------|
| <input type="checkbox"/> Beer or Wine | \$750.00 |
| <input type="checkbox"/> Beer & Wine | \$1,250.00 |
| <input type="checkbox"/> Beer, Wine, & Distilled Spirits | \$3,000.00 |

FEE DUE DATE: Please submit payment by **October 31st, 2020.**
After October 31, 2020 -20% penalty.
Subject to lose of license and additional penalty after 12/31/2020.

Name of Business: _____

Type of Business Entity:

<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> LLC
<input type="checkbox"/> Corporation	<input type="checkbox"/> Other: _____	

Type of Business (Select One):

- | | | | |
|--|---|--------------------------------------|--|
| <input type="checkbox"/> Convenience Store | <input type="checkbox"/> Grocery Store | <input type="checkbox"/> Hotel/Motel | <input type="checkbox"/> Package Store |
| <input type="checkbox"/> Manufacturer | <input type="checkbox"/> Specialty Beverage Store | <input type="checkbox"/> Restaurant | <input type="checkbox"/> Wholesale |
| <input type="checkbox"/> Other: _____ | | | |

Business Physical Address: _____

Name of Applicant: _____

Applicant Physical Address: _____

Applicant Phone Telephone #: _____ (Home) _____ (Cell)

Additional Business Owner Names: _____

If Corporation or LLC: (Provide the following)

Name: _____

Federal Identification Number: _____

Date Incorporated or Formed: _____

Corporation Address: _____

Corporation Phone Number: _____

Business Mailing Address (If different): _____

Business Telephone #: _____ **Fax #:** _____

Email Address: _____

Emergency Contact Name & Number (24hr): _____

Business Website (We will provide a free link from City Website if provided): _____

Beginning Date of the Above Business: _____

Federal Tax Id Number: _____

State Tax Id Number: _____

Is the Applicant a Resident of Towns County, Georgia and has been for six (6) months preceding the submission of this Application? ☐ Yes ☐ No

If no, please state previous address: _____

Residency shall be proved by two of the following three documents: a current utility bill, a current voter registration card, or a valid driver's license.

Is the Applicant twenty-one (21) years or older? ☐ Yes ☐ No

Have you been arrested in last five (5) years? ☐ Yes ☐ No

If yes, explain: _____

Has an Occupational Tax Certificate (Business License) been obtained and paid for said business? If not, please fill out a Business Application and include with this application.

☐ Yes ☐ No

(Business License is included in Permit Fee of Beer, Wine, & Distilled Spirits)

Do you own or lease the business location?

☐ Own

☐ Rent/Lease

If Rent/ Lease, please provide the following:

Property Owner Name: _____

Mailing Address: _____

Phone No.: _____

Have you or anyone with interest in the establishment (For corporations- shareholders or members) ever or do you currently hold an alcoholic beverage license in any other municipality, county, or state? ☐ Yes ☐ No

If yes, please state the name and municipality where the license is held: _____

Has a previous license issued to the applicant or any person with any interest in the application been revoked by any state or subdivision or by the federal government? ☐ Yes ☐ No

If yes, state the government authority, the date, and reason for revocation: _____

Has the Applicant read the City of Hiawassee Alcohol Ordinance? ☐ Yes ☐ No

Notice

Certain professions are required to obtain professional licenses/certifications from the State of Georgia. For more information on Georgia State professional licensing, call the Georgia Secretary of State Licensing Board at (478) 207-2440. Documentation of this certification must be provided to the City of Hiawassee Alcohol License Application and/ or Business License. (O.C.G.A. § 36-60-6)

If you plan to place a sign on your business, The City of Hiawassee requires a sign permit. Please contact the City of Hiawassee at (706) 896-2202 regarding the number, size, and type of signage that is allowed for your business location, in addition to obtaining a Sign Permit Application.

The City of Hiawassee requires a Building Permit if any construction or remodels (i.e. plumbing, additions, electrical) are to take place at the business location. Please contact the City of Hiawassee at (706) 896-2202 regarding the type of construction that requires a permit.

Upon a license being granted, an affidavit signed by each employee, manager, server, cashier or other person handling the sale or service of alcoholic beverages in any way, including owners

who work in any premises selling alcoholic beverages, shall be filed with the city, attesting that the person has received the required training and certification through Rserve.com, is familiar with this chapter, and has read and agrees to follow the written policies and procedures provided to each such person.

Please read Section 4-18 (Excise Tax) of the Alcohol Ordinance for the City of Hiawasse. **Excise Tax is due on or before the tenth day of the succeeding month.**

The applicant hereby certifies under Oath and Penalty of Law as follows:

- (a) that the Applicant or Applicants Representative filing the Application is at least 21 years of age;
- (b) that the applicant has been a bona fide resident of Towns County for at least 6 months immediately preceding the date of this application or has been in operation in Towns County for at least 6 months preceding the date of this Application;

Or: If not a resident, that a Variance was granted by the Hiawasse Council on _____.

- (c) That the applicant has not been convicted within five years of the date of this application of any felony in any county, state, federal or local court nor convicted of any violation of the laws of this State or the federal government relating to the sale of alcoholic beverages, gambling or taxes, and/or any misdemeanor involving moral turpitude. A plea of nolo contendere for any felony or misdemeanor of any state or of the United States, or any municipal ordinance, except traffic violations, or the forfeiture of a bond (except traffic offenses) when charged with a crime is considered a conviction.

_____If checked, the Applicant requested the City Council to waive conviction of a misdemeanor and the Council determined that such conviction had no bearing on whether or not the applicant can or cannot operate a retail outlet in accordance with municipal, state and federal law and such Variance was granted on _____.

- (d) That the applicant has not been denied or had revoked for cause within five years of the date of this renewal application, any license issued by the City of Hiawasse and/or any other city, county and/or state to sell alcoholic beverages of any kind.
- (e) That the Applicant/licensee shall be active in the operation of the outlet and personally present on the premises sufficiently to assure compliance with the provisions of the City

of Hiawassee Ordinance for the Retail Sales of Beer, Wine, and Distilled Spirits.

- (f) That if the owner of the outlet is a corporation, the corporation and its principal officers shall also be responsible for the operation of the retail outlet.
- (g) That the Applicant does not owe any delinquent taxes, and/or assessments to the City of Hiawassee.
- (h) That the Applicant does possess a 2021 City of Hiawassee Occupancy Tax/Business License or made application therefore with payment of the fee of \$100.00. The \$100 Business License fee is included only in the Alcohol License Permit Fee of Retail Consumption- Beer, Wine, & Distilled Spirits. All other alcohol licenses require the additional \$100 charge for a business license.
- (i) That this application is fully completed by the applicant and sworn to and signed by the applicant.
- (j) If the application is filed on behalf of a partnership, that all partners have signed the application; and
- (k) That if the application is filed on behalf of a corporation, then all principal officers of the corporation and all stockholders holding more than ten percent of any class of corporate stock have signed the application.

The applicant hereby authorizes the City of Hiawassee, its Mayor, its Police Chief and agents, officers and employees to use information contained in its application in a public hearing if necessary, to determine whether the applicant's license should be denied, voided, canceled and/or revoked. Each applicant hereby waives any right or rights he, she or it may have under state or federal law, statute and/or court ruling to preclude the City from securing a criminal and/or civil history from any source and waives any right he, she or it may have to preclude the City from using such information publicly in determining whether the license will be issued to such applicant.

The Applicant hereby certifies that the applicant has read The City of Hiawassee Ordinance to regulate the sale of Alcoholic beverages and covenants that if the license is granted, the Applicant shall maintain a copy of said Ordinance on the premises and shall require each of licensee's employees to be familiar with the Ordinance.

The Applicant hereby certifies that Applicant understands and agrees to the following procedure for renewal. Once an application, the accompanying documents, and the required investigative and license fees are filed with the City Council through the Mayor, a copy of the application and all accompanying documents shall be referred to the City Police Department and the City Attorney for a review and investigation. The City Police Department may make a written report to the Mayor and City Council regarding the qualifications of the applicants if there are any law enforcement concerns. If the report of the Police is favorable and the Mayor or the City Attorney find that the applicant meets the qualifications outlined by this

Ordinance, a license shall issue. If the report of the Police is unfavorable, or if the Mayor finds that the applicant fails to meet all of the qualifications outlined by the Ordinance, then the Mayor shall inform the applicant, in writing, that the application has been denied, and shall set forth in reasonable detail the reasons for the denial and shall notify the applicant of his right to appeal under this ordinance.

Upon written request, the applicant or any person opposed to said application has the right to present to the City Council any information that the City Council determines is relevant to the licensing decision. In making its determination on whether to approve or deny the application, the City Council shall look to the public interest and welfare and shall have the sole discretion to grant or deny the application based on the information presented in hearing or in writing to the Council.

A decision by the City Council shall be made within thirty (30) days from the date of any City Council hearing/ appeal on the Application. In all instances in which an application is denied under the provisions of this Ordinance, the applicant may not reapply for the same type of license for at least one year from the final date of such denial.

The Applicant hereby certifies, acknowledges and agrees that upon the issuance of a license, the licensee shall have and continuously maintain in Towns County, a registered agent upon whom any process, notice or demand required or permitted by law, or under this Ordinance to be served upon the licensee may be served. This person must be an individual and must be a resident of Towns County, Georgia. The licensee shall file the name of such agent, along with the written consent of such agent, with the Mayor in such form as the Mayor may prescribe prior to the sale of any beverage under an approved license.

The Registered Agent for the Applicant is: _____

Name

Address

Phone Number

This application must be executed under oath and notarized.

I, _____, do solemnly swear that the information on this application is true, correct to the best of the applicant's knowledge, training, and ability, and that no false or misleading statement is made herein to obtain a Alcohol License Permit. I understand that if I provide false or misleading information in this application, I may be subject to criminal prosecution and /or immediate revocation of my Alcohol License issued as a result of this

application. I understand that I must comply with all City of Hiawassee ordinances and regulations.

Applicant Signature_____ **Date**_____

Print Name: _____

Sworn to and subscribed before me
this _____ day of _____, 20 ____

My Commission Expires:

Notary Public Signature

Private Employer Affidavit Pursuant to O.C.G.A. § 36-60-6(d)

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for a business license, occupational tax certificate, or other document required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

Section 1. Select an option below

- (A) ☐ On January 1st of the below-signed year, the individual, firm, or corporation employed **more than ten (10) employees**.

*** If you select Section 1(A), please fill out Section 2 and then execute below.

- (B) ☐ On January 1st of the below-signed year, the individual, firm, or corporation employed **ten (10) or fewer employees**.

*** If you select Section 1(B), please skip Section 2 and execute below.

Section 2. (If the Employer selected (A) above please fill out this section.)

The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as follows:

Name of Private Employer

Federal Work Authorization User Identification Number

Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on the _____ day of _____, 20____ in _____, _____.
City State

Signature of Authorized Officer or Agent or Employer

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS
_____ DAY OF _____, 202____ .

NOTARY PUBLIC
My Commission Expires:

O.C.G. A. § 50-36-1(e)(2) AFFIDAVIT

By executing this affidavit under oath, as an applicant for a loan, grant, tax credit and/or other public benefit, as referenced in O.C.G.A. § 50-36-1, administered by the Georgia Department of Community Affairs, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) _____ I am a United States Citizen.
- 2) _____ I am a legal permanent resident of the United States.
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.

My alien number issued by the Department of Homeland Security or other federal immigration agency is:_____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G. A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

_____.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed this the ___ day of _____, 201__ in _____(city), _____(state).

*Signature of Applicant

Printed Name of Applicant

SUBSCRIBED AND
SWORN BEFORE ME ON
THIS THE
___ DAY OF _____, 201__

NOTARY PUBLIC
My Commission Expires:

**This Affidavit must be signed by the same person who executes the Application Certification Form Letter*

Secure and Verifiable Documents Under O.C.G.A. § 50-36-2

Issued August 1, 2011 by the Office of the Attorney General,
Georgia

The Illegal Immigration Reform and Enforcement Act of 2011 (“IIREA”) provides that “[n]ot later than August 1, 2011, the Attorney General shall provide and make public on the Department of Law’s website a list of acceptable secure and verifiable documents. The list shall be reviewed and updated annually by the Attorney General.” O.C.G.A. § 50-36-2(f). The Attorney General may modify this list on a more frequent basis, if necessary.

The following list of secure and verifiable documents, published under the authority of O.C.G.A.

§ 50-36-2, contains documents that are verifiable for identification purposes, and documents on this list may not necessarily be indicative of residency or immigration status.

- A United States passport or passport card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States military identification card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A driver’s license issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- An identification card issued by one of the United States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, the Commonwealth of the Northern Marianas Islands, the United States Virgin Island, American Samoa, or the Swain Islands, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A tribal identification card of a federally recognized Native American tribe, provided that it contains a photograph of the bearer or lists sufficient identifying information regarding the bearer, such as name, date of birth, gender, height, eye color, and address to enable the identification of the bearer. A listing of federally recognized Native American tribes may be found at:
<http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm> [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A United States Permanent Resident Card or Alien Registration Receipt Card [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]

- An Employment Authorization Document that contains a photograph of the bearer [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A passport issued by a foreign government [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Merchant Mariner Document or Merchant Mariner Credential issued by the United States Coast Guard [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Free and Secure Trade (FAST) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A NEXUS card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A Secure Electronic Network for Travelers Rapid Inspection (SENTRI) card [O.C.G.A. § 50-36-2(b)(3); 22 CFR § 41.2]
- A driver's license issued by a Canadian government authority [O.C.G.A. § 50-36-2(b)(3); 8 CFR § 274a.2]
- A Certificate of Citizenship issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-560 or Form N-561) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- A Certificate of Naturalization issued by the United States Department of Citizenship and Immigration Services (USCIS) (Form N-550 or Form N-570) [O.C.G.A. § 50-36-2(b)(3); 6 CFR § 37.11]
- In addition to the documents listed herein, if, in administering a public benefit or program, an agency is required by federal law to accept a document or other form of identification for proof of or documentation of identity, that document or other form of identification will be deemed a secure and verifiable document solely for that particular program or administration of that particular public benefit. [O.C.G.A. § 50-36-2(c)]